

OFFICE USE ONLY

SUP # _____

Date _____

TOWN OF BLACKSBURG**SPECIAL USE PERMIT APPLICATION**

This application and accompanying information must be submitted in full before the special use permit can be referred to the Planning Commission and Town Council for consideration. The application and accompanying information will become conditions of approval and be binding on the property if the permit is granted. Please contact the Planning and Engineering Department at (540) 961-1126 for application deadline or questions.

Name of Property Owner(s): _____

Address: _____ Phone: _____

Contract Purchaser or Agent: _____

Address: _____ Phone: _____

Location or Address of Property for Special Use Permit:

Tax Parcel Number(s): _____

Present Zoning District: _____

Present Use of Property: _____

Special Use Requested: _____

_____ Section: _____

Is this request for an amendment to an existing special use permit? _____

Please provide the following information - attach separate pages if necessary:

Description of the proposed use (or site modification)

Please demonstrate how the proposed use, when complemented with additional measures, if any, will be in harmony with the purposes of the specific district in which it will be placed.

Please demonstrate how there will be no undue adverse impacts on the surrounding neighborhood in terms of public health, safety, or general welfare, and show the measure to be taken to achieve such goals.

The following items must accompany this application:

1. The written consent of the owner or agent for the owner. If the applicant is the contract purchaser, the written consent of the owner is required.
2. One copy of a site plan for the property showing the lot, structures, site improvements, parking areas and spaces, and any other information necessary to determine the ability to meet the Zoning Ordinance site development standards, use and design standards, and physical compatibility with the neighborhood.
3. Vicinity map (may be included on the site plan)
4. A list of adjacent property owners (including properties across the street) and their addresses, plus the cost of CERTIFIED FIRST CLASS postage for notifying each adjacent property owner (no stamps, please.)
5. Fee of \$200 for special use permit or \$150 for minor amendments to existing special use permits to be applied to the cost of advertising and expense incidental to reviewing , publishing, and processing this application. Please make your check or money order payable to the TOWN OF BLACKSBURG.
6. **Any item submitted that is greater than 11" X 17" paper size requires thirty-six (36) copies.**

SIGNATURE OF APPLICANT: _____

DATE: _____